

**MINUTES
LOWER FLORIDA KEYS HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
June 3, 2019**

PRESENT: Mrs. Ovide, Dr. Thompson, Mr. Hammond, Mr. Muir, Mr. Levin. Dr. Chambers

ABSENT: Mrs. Higgins, Mr. Coll, Mr. Muir

ALSO PRESENT: Mr. Green, Mr. Hill, Mrs. Rosado, Mr. Brinkerhoff, Mr. Fishman, Mrs. Reeb, Mr. Conrad, Mrs. Hinsley, Mr. Clay, Mr. Yasin

CALL TO ORDER:

Dr. Thompson called the meeting to order at 3:00 p.m.

PLEDGE OF ALLEGIANCE

Dr. Thompson led the attendees in the pledge of allegiance.

APPROVAL OF AGENDA:

MINUTES:

The minutes of the Board of Commissioners meeting held on February 11, 2019 were reviewed as presented:

Mr. Levin motioned to approve the minutes be accepted as presented, Mrs. Ovide seconded. The motion carried unanimously.

CHAIRMAN'S REPORT: DR. THOMPSON

Dr. Thompson spoke to FKCC testing coordinator and stated that the numbers are so low and aren't reaching the threshold to get test monitored locally.

HOSPITAL CEO REPORT: MR. CLAY

Mr. Clay submitted his report and stated the board of trustees had an open meeting on March 26 and they don't receive any attendance from the public. Patient satisfaction comments have been exceptional but in order for rating to change they have to be scored at 8 or 9.

The hospital is classified as a level 1 cardiovascular center now. 12 employees were recognized this quarter for employee engagement and 16 employees were recognized for great safety catches.

Dr. Rowe, Dr. Schenider, Dr. Busch, Dr. McCroskey and Dr. Isalguez are all new physicians coming on board and will be starting with the hospital in the upcoming weeks.

The hospital is almost complete with all the ongoing renovations they have been doing to improve the facility. There plans are to build a 2nd Cath lab in the near future,

A copy of Mr. Clay's report is attached to the official minutes.

DELEGATE TO CHS BOARD: MR. GREEN

Mr. Green applauded Mr. Clay and his staff for making strides in billing and publicity for the hospital. He stated they have done a tremendous job turning this hospital around and is pleased to see how active LKMC is in the community.

A copy of Mr. Green's report is attached to the official minutes.

NURSING HOME CEO REPORT- MR. ROSADO

Mrs. Rosado addressed the complaints that were brought forth by Dr. Thompson d in her report. She stated that the rehab center did away with supplying wipes to residents as the cost was excessive and they found a cheaper alternative which was washcloths about 8 months ago.

Mrs. Rosado wasn't made aware of any complaints with medication administration but said she would definitely look into it.

A copy of Mrs. Rosado' report is attached to the official minutes.

NURSING HOME ADVISORY BOARD REPORT- MR. HAMMOND

Mr. Hammond was in attendance for the last community meeting but had no report at this time.

NURSING HOME COMMUNITY REPRESENTATIVE- MRS. REEB:

Mrs. Reeb submitted her reports to the board and briefly went over the highlights.

A copy of Mrs. Reeb's report is attached to the official minutes.

AUDITOR'S REPORT: MR. HILL

Mr. Hill submitted his report to the finance committee and all members were present.

ATTORNEY'S REPORT: MR. FISHMAN:

Mr. Fishman submitted his report to the board and stated we are at that time where there will need to be an RFP issued for audit services come spring and wanted to make the board aware.

Mr. Fishman continues to following the bankruptcy court filings and keeps the board updated of any and all new information on this matter.

A copy of Mr. Fishman's report is attached to the official minutes

APPROVE FINANCE COMMITTEE QUARTERLY FINANCIAL REPORTS

All of the board members were present in the finance committee and listened to the financial report, PFM report and audit report.

Mrs. Ovide motioned to approve the financial report from PFM and the quarterly financial report for the quarter ended March 31, 2019. Dr. Thompson seconded. The motion carried unanimously.

Mr. Levin motioned to approve the financial statements and audit presentation for the fiscal year ended September 30, 2018. Mrs. Ovide seconded. The motion carried unanimously.

According to the audit there was an overpayment of \$100,721 for the primary care clinic quarterly payments and the board discussed the systems and billings with KPHA. The board decided to reduce the quarterly invoice of \$125,000 that gets submitted each quarter by roughly \$25,180.25 over 4 quarters to retrieve that money back.

Roll Call:

Hammond
Ovide
Levin
Thompson
Chambers

All board members voted in agreement and the motion carried unanimously.

NEW BUSINESS:

BOOKEEPER POSITION:

There were two resumes submitted for the bookkeeper position as our current one has relocated. Mr. Levin spoke to the board and explained the minimal interaction face to face that the bookkeeper has with district staff and wants the board to give her a chance to work remotely and reevaluate in a few quarters.


NEW FINANCE COMMITTEE MEMBER & TREASURER

There is a vacancy on the finance committee and the role as treasurer with Danny Coll resignation. Stephen Hammond was nominated as the newest member of the finance committee and Jay Levin was already an active member on the finance committee but volunteered to serve in the capacity as treasurer.

**Dr. Thompson motioned to approve the nominations be accepted as presented,
Mrs. Ovide seconded. The motion carried unanimously.**

ADJOURNMENT:

There being no further business to come before the District Board, the meeting was adjourned by Chairman Thompson at 5:31 pm.


Approved, Secretary

8/5/19
Date