TalleyAnne Reeb, BSN, RN

1512 Catherine Street

Key West, FL 33040

305-797-5177

RE: Appointment as Community Representative for the Key West Health and Rehabilitation Center, Monroe County

NURSING EDUCATION:

University of Miami, Coral Gables, FL; Bachelor of Science in Nursing, December 2009

Florida Keys Community College, Key West, FL; Associate Degree in Nursing, June 1994

NURSING CLINICAL WORK EXPERIENCE:

Florida Dept. of Health-Monroe, Key West, FL

SCHOOL HEALTH COORDINATOR (Monroe County School District); 09/07 to present

* Clinical Supervisor for (11) county district schools; 14 employees
* Immediate supervisor to (4) FDOH-Monroe clinical staff
* Prepare reports relating to clinic and immunization activities (local and state levels) for State of FL School Health Program
* Assist nursing staff in case management of complicated nursing services that includes working with students, parents, other school staff, and school administrator
* Assist nursing staff with state mandated screenings for students in the school setting
* Attend and participate in community meetings and collaborations
* Participate in interviews on the radio promoting public health
* Develop and manage local budget for State of FL School Health Program
* Develop Policy and Procedure for School Health related issues
* Participate in Florida Dept. of Health trainings for emergency management, including medical, manmade and natural disasters
* Liaison between FDOH-Monroe and Monroe County School District

SR. COMMUNITY HEALTH NURSE; School Health Program; 05/00 to 9/07

* Provide nursing care to middle and high school students in a school setting
* Organize immunization clinics, administer vaccines, and file state reports
* Organize state mandated (mass) health screenings for students in the school setting
* Compile and submit reports for clinic activities

Lower Keys Medical Center, Key West, FL

CERTIFIED CHILDBIRTH EDUCATOR, Education Dept.; 08/99 – 05/12

* Develop Policy and Procedure, and course outline for Childbirth Education
* Instruct classes in Childbirth Education

STAFF REGISTERED NURSE, Maternal/Infant/Child Unit; 06/94 – 08/99

* Provide care for newborns, including neonatal unit and pediatric age children
* Provide care for women in antepartum, labor, and postpartum
* Provide Care for medical-surgical patients, pediatrics and adults

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Mt. Sinai Keys Medical Group, Key West, FL

STAFF REGISTERED NURSE, 01/96 – 08/98

* Provided care to patients in a physician’s office setting
* Practice included triage, vital signs, assist with minor surgeries, including laser surgery, suture removal, patient education, and case management.

LICENSURE/CERTIFICATIONS:

* Registered Nurse, State of Florida; RN 284610
* Certified Childbirth Educator
* Certified Contract Manager
* Certified Public Health (Registered) Nurse

PROFESSIONAL/GROUP/PERSONAL MEMBERSHIP:

* Florida Nurses Association
* Florida Keys Community College Nursing Board
* Florida Public Health Association
* Children’s Medical Group
* School Health Advisory Committee
* VNA Alzheimer Group member
* Baptist Temple
* Vice-President, Nick Reeb Construction, Inc.
* Mentor to BSN applied nursing students for their degree

PERSONAL:

* Currently married for 41 years
* Children (3), ages 37; 27; and 21
* Grandchildren (4), ages 16; 13; 6; 3

SKILLS:

* Proficient in use of Outlook, Microsoft Works, Excel, Power Point, development of presentations, calculator, creating and managing budget, payroll reports and deposits.

 REFERENCES:

* Available upon request