

**MINUTES
LOWER FLORIDA KEYS HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
December 4, 2017**

PRESENT: Mr. Levin, Mrs. Ovide, Dr. Chambers, Mr. Muir, Mr. Coll, Dr. Thompson, Mrs. Higgins, Mr. Hammond

ABSENT: None

ALSO PRESENT: Mr. Green, Mr. Hill, Mr. Yasin, Mr. Padget, Mr. Piper, Mr. Emery, Mrs. Rosado, Mr. Conrad, Mr. Fishman (via phone)

CALL TO ORDER:

Dr. Thompson called the meeting to order at 3:00 p.m.

PLEDGE OF ALLEGIANCE

Dr. Thompson led the attendees in the pledge of allegiance.

APPROVAL OF AGENDA:

Dr. Chambers motioned to approve the agenda as presented, Mr. Levin seconded. The motion carried unanimously.

MINUTES:

The minutes of the Board of Commissioners meeting held on July 31, 2017 were reviewed as presented:

Mr. Coll motioned to approve the minutes be accepted as presented, Mr. Muir seconded. The motion carried unanimously.

FINANCE COMMITTEE REPORT

Mrs. Ovide motioned to approve the financial report from PFM and the quarterly financial report for the quarter ended September 30, 2017. Mr. Coll seconded. The motion carried unanimously.

CHAIRMAN'S REPORT: DR. THOMPSON

Chairman Thompson introduced Mrs. Reeb to the board as this was her first meeting serving as the Nursing Home Community Representative.

HOSPITAL CEO REPORT: MR. EMERY

Mr. Clay provided his report to the board in advance but Mr. Emery was there to answer any questions. CHS is still currently rated as a two-star hospital.

CHS continues to improve the facility with upgrades and has spent nearly 15 million dollars in capital improvements

CHS lost nearly 5% of their workforce due to Hurricane Irma which equates to nearly 40 people.

A copy of Mr. Clay's report is attached to the official minutes.

DELEGATE TO CHS BOARD: MR. GREEN

Mr. Green stated that they have held two meetings since the last District meetings held in July.

The Key West Citizen ran a great article and Mr. Clay and his staff continue to make major moves forward in their goal to improve the hospital.

The hospital has done well in improving their financial matters with billings and patient advocacy.

Cardiac facilities are coming back online and there has been a decline in complaints.

CHS and the Monroe County School Board are working together on the issue of affordable housing,

Sara Fowler and George Galvan are coming to the end of their terms on the board and some replacements will be taking place.

A copy of Mr. Green's report is attached to the official minutes.

NURSING HOME ADVISORY BOARD REPORT- MR. HAMMOND

Mr. Hammond inquired about the status of the rent payments and accrued interest.

Mr. Hammond stated that Senior Care Group was planning on selling some of their other nursing homes but had no intent on selling the Key West facility.

Senior Care Group filed a motion for an extension until February 22, 2018 to accept or deny any unexpired leases under the terms of the bankruptcy and the courts granted that motion

Mr. Fishman reached out to a few bankruptcy attorneys and they had conflicts of interest.

Mr. Muir motioned for Mr. Fishman to engage counsel to assist in the bankruptcy filing with Senior Care. Mrs. Higgins seconded. Mrs. Ovide stated that it would cause an increase in billable hours for Mr. Fishman for consulting with a bankruptcy attorney. Mrs. Cranney-Gage called the roll for a vote:

Coll- yes
Levin-yes
Hammond-yes
Higgins-yes
Muir-yes
Chambers-yes
Ovide-yes
Thompson-yes

The motion passed unanimously.

NURSING HOME CEO REPORT- MR. BROWN

Mr. Brown was in attendance and stated the nursing homes operational expenses increased due to the evacuation of the storm. The exterior sign received damage and there was water intrusion through the air conditioner units.

Staff members had issues with their homes and some didn't return to work. Staffing is still a serious issue with nurses and CNA's.

Mr. Padget has graciously donated funds to build a 500 square foot concrete patio for the residents.

KWH&R will be applying for grants to assist with improving the quality of the nursing home,

A copy of Mr. Brown's report is attached to the official minutes.

NURSING HOME COMMUNITY REPRESENTATIVE- MRS. REEB:

Mrs. Reeb submitted her reports to the board and traveled to Clearwater with the residents when they evacuated as her mother is a resident at the facility,

Mrs. Reeb stated that the evacuation transport was very stressful on the elderly residents.

Mrs. Reeb has issues with the staffing and housing crisis the nursing home is facing as well as the community. Mrs. Reeb has a vested interest in keeping this nursing home operational for the community.

A copy of Mrs. Reeb's report is attached to the official minutes.

AUDITOR'S REPORT: MR. HILL:

Mr. Hill had no additional items to report.

ATTORNEY'S REPORT: MR. FISHMAN:

Mr. Fishman had no other items to discuss other than those listed on his report.

A copy of Mr. Fishman's report is attached to the official minutes.

2018 Operating Budget

Mr. Levin motioned to approve the FY 2018 operating budget as presented, Mr. Coll seconded. The motion carried unanimously.

NEW BUSINESS:

A) HYPERBARIC CHAMBER- MR. PIPER & MR. SMITH

Mr. Piper addressed the board with a letter he wrote discussing his personal experience and his mission to have a hyperbaric chamber in Key West as we are the dive capital of the world. Mr. Piper has been in discussion with the hospital for years about providing the space and staff for the chamber.

Mr. Padgett wants the hospital, Mr. Piper and Mr. Smith to sit down and discuss the next step in formalizing a commitment for the hospital to provide space for a hyperbaric chamber in the hospital.

Mrs. Ovide motioned to have CHS, Mr. Piper and Mr. Smith get together and meet and for it to be listed on the next agenda as a status report. Mrs. Higgins seconded. The motion carried unanimously.

B) Election of Officers

According to the Bylaws of the District, officers are elected annually. The following slate of officers was presented to the Board for approval:

- Chairman- Dr. Thompson
Mr. Levin motioned and Mrs. Ovide seconded.
- Vice Chairman- Jim Muir
Mrs. Ovide motioned and Dr. Chambers seconded
- Secretary- Mrs. Ovide
Mr. Levin motioned and Mr. Hammond seconded
- Treasurer- Mr. Coll
Mr. Levin motioned and Mrs. Higgins seconded
- Mrs. Higgins and Mr. Green agreed to stay in their positions as the Board Rep and Community rep for the CHS Board.
- Mr. Coll, Mr. Levin and Mrs. Ovide will be the members of the Finance committee.
Mr. Muir motioned and Mr. Hammond seconded

All board members were in favor of all the nominations for the board officers and finance committee members and the motion carried unanimously.

C) 2018 Meeting Schedule

Chairman Thompson stated she would like to keep the meetings quarterly and the location to be in the boardroom of the hospital. The board is required to hold (4) quarterly meetings annually according to the bylaws. The meetings will be held in February, May, August and November. Mrs. Cranney-Gage will send the dates of the first Mondays of these months to the board to set the 2018 meeting schedule.

ADJOURNMENT:

There being no further business to come before the District Board, the meeting was adjourned by Chairman Thompson at 4:40 p.m.


Approved, Secretary


Date