MINUTES
LOWER FLORIDA KEYS HOSPITAL DISTRICT
BOARD OF COMMISSIONERS
AUGUST 17, 2026

PRESENT: Mrs. Sterling, Mr. Hammond, Dr. Chambers, Mr. Muir, Mrs. Spottswood

ABSENT: Mrs. Ovide, Mr. Toppino, Dr. Thompson & Dr. Oppenheimer

ALSO PRESENT: Mrs. Nowels (Akerman) & Mrs. Kelly (Stroudwater (also see sign-in sheet for community members in attendance)

CALL TO ORDER:

Chairman Sterling called the meeting to order at: 3:04 p.m.

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Mrs. Spottswood motioned to approve the agenda with the exception to table the board minutes and the quarterly financial report for approval until the next meeting. Mr. Hammond seconded, and the motion carried unanimously.

CITIZEN INPUT:

Dr. Norris praised the board on the RFP process and requested a presentation for the physicians from the RFP respondents.

RFP REVISIONS & UPDATE:

Mrs. Nowels stated the RFP was published in the Key West Citizen and the Florida Administrative Register. The RFP closes on September 28th and Akerman and Stroudwater will prepare an executive summary of the respondents. The RFP website was created and hosts all the documents, exhibits and timelines and is the portal where respondents will submit their questions and responses. There is also a link on the hospital district website that has all the RFP information and documents. Mrs. Nowels thanked CHS for allowing the (4) site visits that have already been conducted to occur. There will be a meeting held on October 6th at Tennessee Williams theatre for the public to attend as the interested parties that respond to the RFP will be giving public presentations. The interview dates that have been agreed upon and scheduled for interviews by the board are December 1,2 and 3rd and these interviews are closed to the public.

CHS REPORT:

Mr. Bigby stated that the Phase 1 renovations are complete and they have started on Phase 2. There is new furniture in the patient registration area, and they are updating radiation and emergency room suites. The hospital is still rated as 4 stars and Gold Plus with AHA. They are continuing to recruit physicians and have some new doctors joining the hospital in the next few months.

NURSING HOME REPORT:

Mrs. Rosado stated that the current census at the nursing home was 90 and there were 16 patients in rehab. The nursing home is awaiting their annual survey that is well overdue and will share those results with the district board when available. They hired a new Director of Nursing Nicki Stanislas and are continuing to do improvements to make the facility a better place for the residents.

ATTORNEY REPORT:

Mr. Fishman stated that CBIZ (auditors) just finished their second year of a three-year engagement letter. CBIZ notified all their clients including the district that they may merge with Grant Thornton and a letter was sent as a formality. The nursing home is supposed to provide the board with any survey's or financial reports and have failed to do so. Mrs. Rosado was going to check with leadership on the status.

ACTION ITEMS:

> **Mrs. Spottswood motioned to approve the PFM quarterly financial report for. Mr. Muir seconded, and the motion carried unanimously.**

ADJOURNMENT:

There being no further business to come before the District Board, Mrs. Sterling motioned to adjourn, and the meeting was adjourned at 4:05 pm.

Kathryn A. Dike 11-10-26

Approved, Secretary Date